

**MEETING OF THE NATRONA COUNTY  
PUBLIC LIBRARY BOARD  
APRIL 14, 2015**

*The meeting was called to order at 5:00 pm by President Melanie Booth*

**MEMBERS PRESENT:** *Melanie Booth, Hampton O'Neill,  
Shannon Dutcher, Kate Sarosy, Kyle True*

**ALSO PRESENT:** *John Lawson, Natrona County Commissioner  
Steve Degenfelder, NCPL Foundation Board President  
Sherry Good, Friends of the Library President  
Aaron Klope, City of Casper  
Bill Nelson, Director  
Kate Mutch, Public Services Librarian  
Greta Lehnerz, Business Manager  
Beth Worthen, NCPL Foundation*

**APPROVAL OF AGENDA**

*It was moved to approve the agenda with the addition of two items under New Business. Funding Options and NCPL Board of Trustee and NCPL Foundation Board of Trustee joint meeting overview. (Sarosy/True); motion carried.*

**PUBLIC COMMENTS**

*None*

**DISPOSITION OF MINUTES FROM THE MARCH 4, 2015 MEETING**

*It was moved to approve and file the minutes for the March 4, 2015 meeting. (True/Sarosy); motion carried.*

**FINANCIAL REPORT**

*It was moved to approve the Financial Report and pay bills for March, 2015. (Sarosy/True); motion carried.*

**STAFF REPORT**

*Kate Mutch reported on Wyoming Reads' statewide distribution of books. NCPL took over distribution this year since the Wyoming State Library is no longer able to do so. 161 boxes of books have been shipped from NCPL to participating schools. The book stuffing for local students is May 4 in the Crawford Room and the Wyoming Reads Celebration is Tuesday, May 19.*

**COMMISSIONER'S REPORT**

*John Lawson reported Bill Knight is working on a draft resolution to establish a joint committee to study funding alternatives for a new library. The BOCC Chair and Vice Chair intend to be Committee members. The resolution has the full support of the BOCC. John hopes the City Council will follow suit. The BOCC does not want any discussion of the draft resolution in a public forum until they authorize release.*

*Melanie Booth told John Lawson the Board regrets the Commission was not shown the recent video before it was released.*

### **DIRECTORS REPORT**

*The Director asked the Board if it desired additional information from George K. Baum regarding financing options. The Board is satisfied with the information as provided.*

*The Director gave a presentation to the Rescue Mission staff earlier today.*

*The Director will be meeting on April 17 to discuss signing an agreement regarding Court Ordered Casper Community Service.*

*There is a meeting on April 16 with The Guild Charter School proponents. Bill, Kate and Jerry plan to attend the meeting.*

*The Summer Reading program will run June, July and August which is one more month than in previous years. There is also early advertising this year. Four schools are involved in the pilot program to consider making Summer Reading an expectation for students.*

*The remodel is nearly complete at the Edgerton Branch and looks very good. There will be an open house at the Edgerton Branch on April 29 from 1pm-7pm, sponsored by Friends of the Library.*

*FY14 statewide library statistics are included in the Board packet.*

*The Director talked with the Board about purchasing a smart screen or large screen monitor to replace one of the white boards in the Boardroom. The Board agreed this would be useful.*

*Eagle Bronze Foundry plans to remove Prometheus for repairs the week of May 18. The Director asked them not to come on May 19 due to Wyoming Reads.*

*The Director announced that Jerry Jones will receive the "Celebrate Literacy Award" from the Casper Reading Council. The presentation will be Tuesday, April 21 at 4pm in the Crawford Room.*

### **FRIENDS OF THE LIBRARY**

*Sherry Good reported the Friends' next Booksale is April 18 & 19. A live auction of old western books will be held June 13 in the Crawford Room. They are also experimenting with "Amazon Fulfillment" to sell books. Kate Sarosy will attend the April 15 Friends Board meeting.*

### **FOUNDATION REPORT**

*Steve Degenfelder reported the Foundation and Library Board leaderships have agreed there should be more communication, interaction, and participation by the Boards. The Foundation will continue to lead the Awareness Campaign and have more interaction with the Library Board to develop and articulate their vision for the library's future. Steve expressed his remorse to John Lawson that the BOCC had not*

seen their video before public release and that the Foundation would not allow this to occur in the future.

### **OLD BUSINESS**

The Board reviewed articles from the press about the Remediation Planning Study. Melanie Booth asked that a thank you letter be sent to GSG Architecture. Kyle True asked that the status of the elevator's ADA compliance be confirmed.

It was moved to submit the FY16 budget as presented. (Sarosy/Dutcher); motion carried.

### **NEW BUSINESS**

At the Board's request the Director reviewed the alternative funding options provided by George K. Baum. The options included: Joint Powers Board with the statutory authority to issue revenue bonds and Statutory Trust Certificates of Participation like those currently funding the Natrona County Detention Center.

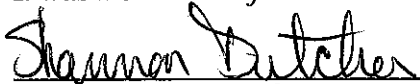
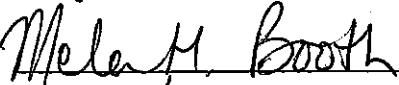
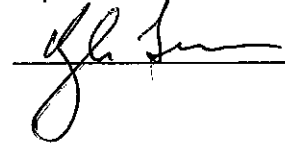
The Board discussed their meeting with the Foundation's leadership on April 13. They agreed the Library Board needs to develop a long term plan with clear objectives and have more active interaction with the Foundation. Secondly, the Awareness Campaign should include direct communication between the two Boards and they need to develop a timeline for Adbay. They also agreed any Awareness Campaign videos or advertising must be approved by both Boards and the BOCC before public release.

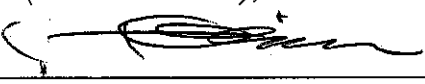
### **EXECUTIVE SESSION**

The Board went into Executive Session at 6:21pm. (Dutcher/True); motion carried. The Board came out of Executive Session at 7:55pm. (Sarosy/Dutcher); motion carried. The Board agreed to have Kyle True draft a one page "Board Goals Sheet" to discuss at its May meeting.

### **ADJOURNMENT**

It was moved to adjourn the meeting at 7:56pm. (O'Neill/Dutcher); motion carried.

  
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